



INSTITUTE OF TAX PRACTITIONERS OF INDIA

भारत कर सलाहकार संस्था

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Central Body of Enrolled Tax Practitioners of India
to preserve with all round faculty development
e-Mail ID's: itpimission@gmail.com
Web site: www.aitpi.org

Head Office & Address for correspondence:

**TPR Hall, # 313(Cellar Floor), 26th Cross, 9th Main Road, Siddanna Layout,
Near to Monotype Bus-Stop, Banashankari II Stage, Bengaluru – 560 070.**

Ref: ITPI /PSG/NAC/003/2019-20

Dated. 21st November 2019

NOTICE OF JOINT MEETING OF ALL COMMITTEES OF THE INSTITUTE:

Notice is hereby given that the Joint Meeting of all Committees of the Institute, is convened at **PANKAJ HARI VIDYARTHI ATITHI GRUH**, Shree Khadayata Bhuvan Mandal, No.32, Hanuman Road, Near Parle Tilak English Medium School, VILE PARLE(E), **MUMBAI-400 057**, on Saturday, the 14th December 2019, between 2.30 PM to 6.30 PM, to transact the **AGENDA** as mentioned below:

01. National Secretary General to Welcome the Members of all committees of the institute and Special invitees to the meeting.
02. To record register of attendance and quorum.
03. Prayer.
04. National Secretary General to read the last Meeting proceedings which is convened at Tumakuru Dtd.9th November 2019 for approval.
05. Opening notes by the National President-cum-Chairman of the Institute.
06. National Secretary General to share his efforts and vision-mission of the institute with the proposed action plan along with the structure of independent space which is occupied on rent at Bengaluru for the institute`s working Head office.
07. To approve the formation of various State/s and District/s Chapter/s of the Institute and respective nominations to that chapter/s.
08. To discuss modification/addition/deletion/merger/re-shuffling and to finalize the TPrs nominations including expansions sought and the additions made to the various committees formed under section 8 of the Institute.
09. To constitute and/ or to re-constitute any committee or committees/ sub-committee/s of the Institute.
10. National Vice President–WZ who is the in-charge of affairs of recognizing upgrading the organisation of Chartered Tax Practitioners under Section 8 of The Companies Act, 2013 to appraise/discuss its developments.
11. National Vice President – NZ to propose the detailed program chart of Annual General Meeting of the Institute at National Capital, New Delhi on 8th January 2020.
12. To hear and to record the expressions from the members and Special invitees present at the meeting and to honor them.
13. To discuss/ finalize Modalities of the program, Venue for Annual General Meeting of the Institute Dtd.8th January 2020 at New Delhi.
14. National Treasurer to submit present financial statement of affairs of the Institute.
15. National Convener and Public Relations officer to note calendar of events to the upcoming events.
16. Any relevant subject matter with permission of the Chair.
17. Ruling by the Chair.
18. Vote of Thanks by Public Relations Officer of the Institute.

Request all the members, to resolve the agenda, to give fruitful result in CONSOLIDATING THIS BODY OF SUPPORTIVE HANDS IN LAYING EARNEST PHASES TO BUILD OUR NATION.

By the order and on behalf of,
Institute of Tax Practitioners of India,

Sd/-

(TPr. D.M.Bhattad)

National Secretary General of ITPI

New Delhi office: # B-11/8, Jaishree Chambers, Hans Bhavan, BS Zaffer Marg, New Delhi-110 002.
Office of the Secretary General: #52, 1st Floor, IV Main, C.K.Achukattu, BSK III Stage, Bengaluru – 560 070.
Office of the President-cum-Chairman: # 292/25,4th Cross, Devinagar, Airport Road, Ballari-583 104.



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PROPOSED (minute to minute) SCHEDULE OF THE ALL COMMITTEE JOINT MEETING OF THE INSTITUTE DATED 14th DECEMBER 2019 AT MUMBAI

Sl. No.	Agenda / Topic	From	Time Slot (minutes)	To
01	National Secretary General to Welcome the Members of all committees of the institute and Special invitees to the meeting.	2.30	5	2.35
02	To record register of attendance and quorum.	2.35	5	2.40
03	Prayer.	2.40	5	2.45
04	National Secretary General to read the last Meeting proceedings which is convened at Tumakuru Dtd.9 th November 2019 for approval.	2.45	10	2.55
05	Opening notes by the National President-cum-Chairman of the Institute.	2.55	10	3.05
06	National Secretary General to share his efforts and vision-mission of the institute with the proposed action plan along with the structure of independent space which is occupied on rent at Bengaluru for the institute's working Head office.	3.05	10	3.15
07	To approve the formation of various State/s and District/s Chapter/s of the Institute and respective nominations to that chapter/s.	3.15	15	3.30
08	To discuss modification/addition/deletion/merger/re-shuffling and to finalize the TPrs nominations including expansions sought and the additions made to the various committees formed under section 8 of the Institute.	3.30	10	3.40
09	To constitute and/ or to re-constitute any committee or committees/ sub-committee/s of the Institute.	3.40	10	3.50
10	National Vice President–WZ who is the in-charge of affairs of recognizing upgrading the organisation of Chartered Tax Practitioners under Section 8 of The Companies Act, 2013 to appraise/discuss its developments.	3.50	20	4.10
11	National Vice President – NZ to propose the detailed program chart of Annual General Meeting of the Institute at National Capital, New Delhi on 8 th January 2020.	4.10	20	4.30
12	To hear and to record the expressions from the members and Special invitees present at the meeting and to honor them.	4.30	60	5.30
13	To discuss/ finalize Modalities of the program, Venue for Annual General Meeting of the Institute Dtd.8 th January 2020 at New Delhi.	5.30	10	5.40
14	National Treasurer to submit present financial statement of affairs of the Institute.	5.40	5	5.45
15	National Convener and Public Relations officer to note calendar of events to the upcoming events.	5.45	15	6.00
16	Any relevant subject matter with permission of the Chair.	6.00	10	6.10
17	Ruling by the Chair.	6.10	10	6.20
18	Vote of Thanks by Public Relations Officer of the Institute.	6.20	10	6.30

Sd/-

(TPr. D.M.Bhattad)

National Secretary General of ITPI

New Delhi office: # B-11/8, Jaishree Chambers, Hans Bhavan, BS Zaffer Marg, New Delhi-110 002.
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